

## Transforming Sentences into Phrases

Powerpoint Presentations shouldn't have full sentences. That's your job as the present. So what do you do?

Below are some examples of sentences transformed into good phrases to put on a Powerpoint slide.

<b>Sentence</b>	<b>Phrase on Powerpoint Slide</b>
There are many symptoms of lung cancer that come long before the actual disease sets in fully.	Many early symptoms
Mary Todd Lincoln had \$56,000 sewn into one of her dresses.	\$56,000 in dress
Good grades help increase your self-esteem.	Increase self-esteem

In your presentation, you'll say the sentences on the left, but the slide should only have the phrases on the right. If you have full sentences on your slide, audience members will ignore what you're saying and simply read the slide. In that case, our Powerpoint presentation becomes a distraction instead of an aide.